



# ARLINGTON CHRISTIAN SCHOOL

## Admission Application

4500 Ridge Road • Fairburn, Georgia 30213

*Complete and return this application, transcript release form, and your check in the amount of \$150 (non-refundable fee).*

### I. APPLICANT DATA

Student's Complete Name: \_\_\_\_\_ Preferred Name: \_\_\_\_\_  
(Please write in student's complete legal name)

Grade for which applying: \_\_\_\_\_ School Year: \_\_\_\_\_ Ethnicity: \_\_\_\_\_  
(African American, Asian, Multi-Racial, Caucasian, Hispanic, etc.)

Student's Home Address: \_\_\_\_\_  
(Street) (City) (State) (Zip)

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Age: \_\_\_\_\_ Sex \_\_\_\_\_ SS# \_\_\_\_\_ County \_\_\_\_\_

Home Phone: \_\_\_\_\_ Student's email address: \_\_\_\_\_

Student Lives With: (Names) \_\_\_\_\_ Relationship: \_\_\_\_\_

Current/Last School: \_\_\_\_\_ Grades Attended: \_\_\_\_\_

School Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Religious Affiliation: \_\_\_\_\_ Church Home: \_\_\_\_\_ Are both student and parents active members?  Yes  No

Siblings Applying for ACS: \_\_\_\_\_ Grades: \_\_\_\_\_

May we publish your child's name, address, phone number & e-mail address in the school directory?  Yes  No

May we publish your child's picture and name in the school yearbook?  Yes  No

### II. FAMILY DATA

Legal Father's Name: Mr. Dr. \_\_\_\_\_ Occupation: \_\_\_\_\_

Employer: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Does this person have internet access?  Yes  No

Home e-mail: \_\_\_\_\_ Work e-mail: \_\_\_\_\_  
 pick-up  emergency contact

Legal Mother's Name: Mrs. Ms. Miss Dr. \_\_\_\_\_ Occupation: \_\_\_\_\_

Employer: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Does this person have internet access?  Yes  No

Home e-mail: \_\_\_\_\_ Work e-mail: \_\_\_\_\_  
 pick-up  emergency contact

Are the student's parents divorced?  Yes  No If YES, in order to properly serve your family, you must attach a copy of the Divorce Decree and any modifying orders.

Emergency Contacts/Persons Authorized to Pick up Child from School:

Name: _____	Relation: _____	Phone: _____	<input type="checkbox"/> pick-up <input type="checkbox"/> emergency contact
Name: _____	Relation: _____	Phone: _____	<input type="checkbox"/> pick-up <input type="checkbox"/> emergency contact
Name: _____	Relation: _____	Phone: _____	<input type="checkbox"/> pick-up <input type="checkbox"/> emergency contact
Name: _____	Relation: _____	Phone: _____	<input type="checkbox"/> pick-up <input type="checkbox"/> emergency contact

**III. SUPPLEMENTAL INFORMATION**

How did you first become interested in ACS? \_\_\_\_\_

Has your child ever:

- 1) Experienced any problems with drugs, alcohol, smoking, law enforcement agencies, school expulsion, etc.?  
 YES  NO
- 2) Been expelled or suspended from school?  
 YES  NO

Does your child have:

- 1) Special educational needs? (reading, speech, gifted, ADD, ADHD, etc)  YES  NO  
Specialist involved: \_\_\_\_\_ Phone: \_\_\_\_\_
- 2) Physical limitations?  YES  NO  
Health Professional involved: \_\_\_\_\_ Phone: \_\_\_\_\_
- 3) Emotional or psychological needs (past or present treatment)?  YES  NO  
Health Professional involved: \_\_\_\_\_ Phone: \_\_\_\_\_
- 4) Special medical conditions (severe food allergies, seizures, diabetes, scoliosis, etc)  YES  NO  
List Conditions \_\_\_\_\_  
Medications \_\_\_\_\_  
Health Professional involved: \_\_\_\_\_ Phone: \_\_\_\_\_

If you answered YES to any of the above questions, please explain on a separate page and have any test results sent to ACS.

## IV. APPLICATION FEE & CONDITIONS

The filing of this application is not binding upon either parent(s) or the school. Admission testing is required for all students applying for Kindergarten through Twelfth grade. The \$150 fee due with this application covers both the application and testing. This fee is non-refundable.

I understand that if I am accepted, I agree to abide by all school regulations. I affirm that, to the best of my knowledge, all statements made herein are true. As a parent or guardian, I understand that failure to share all requested information may jeopardize my child's continuance at ACS if he/she is accepted. I also understand that all references completed for my child are confidential and that information will not be shared with me.

Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

*(Admission steps are outlined on the next page)*

# The Admissions Process at Arlington Christian School

## **Step 1: Application, Records, & Fee**

Submit the following documents to the Admissions Office along with the application fee of \$150 (the application will not be processed until the fee is received):

1. A completed Admission Application.
2. A clear copy of the student's report card for the current school year.
3. Copies of the student's report cards for the previous two (2) years.
4. Copies of the student's standardized Achievement Test Scores for the previous two (2) years.
5. Copy of the student's current immunization record, Georgia Form 3231.
6. Completed recommendation forms from the student's (grades 5-12) current English teacher and Math teacher, a counselor or principal, and a minister or youth minister. For grades K-5 will be required to have completed reference forms from one teacher and two personal references, preferably one being a minister/youth minister.
7. Student's birth certificate (required for Kindergarten and 1<sup>st</sup> grade only).

## **Step 2: Testing**

All applicants for K-12<sup>th</sup> grade are tested. Applicants for 2<sup>nd</sup> through 12<sup>th</sup> grade must score at grade level or above in reading and math to be accepted. A time will be scheduled for the student when all of the above documentation is received by the school.

## **Step 3: Enrollment Appointment & Principal Interview**

Based on an opening, acceptable school records, references and test results, your child will be scheduled for a personal interview with one of our principals. At least one parent must be with the prospective student at this interview (both parents are more than welcomed). Prior to this appointment, families should review the ACS Parent-Student Handbook and be prepared to ask any questions you may have.

Should the presiding administrator, based on this interview, offer final acceptance of the student to the family, the enrollment contract will be explained and offered. Once the contract is signed by the parent and student, students in grades 7-12 will meet with a counselor or administrator to discuss course selections and requirements.

As you make application, keep in mind that our concern is for the happiness, success and development of your child. We promise to provide a quality education in a Christian environment. Our teachers, administrators and programs all work together to provide a safe and pleasant environment where your child's character will develop and mature. Your involvement in Christian education is an investment in your child's future.