



Application For Employment

Arlington Christian School
4500 Ridge Road
Fairburn, GA 30213
770.964.9871

Personal Data

(Please type or print in black ink)

SSN: _____

Name: _____
(Last) (First) (Middle)

Address: _____
(Street) (City/State) (Zip)

Phone: _____ / _____ / _____
(Home) (Work) (Cell)

Permanent Address (if different): _____
(Street) (City/State) (Zip)

Permanent Phone (if different): _____ Contact Person: _____

Email: _____ Church Preference: _____

Home Congregation: _____ Active Member? _____

Number and ages of children: _____

Does your health limit physical activities necessary for teaching or for effective classroom communication?
 Yes No (If yes, please explain separately and attach to this application)

Have you ever been convicted of a felony or a misdemeanor other than a traffic offense?
 Yes No (If yes, please explain separately and attach to this application)

Position for which you are applying: Lower School (K-6) Upper School (7-12)

Please list grades preferred in order of preference: _____

Education/Certification Data

High School

Name/Location				Month/Year of Graduation	GPA

Colleges/Universities

Name/Location	Major	Minor	Degree	Month/Year of Graduation	GPA

Do you presently hold a valid teaching certificate? Yes No State: _____ Expires: _____

Areas of Specialization: _____

Have you ever had a teaching certificate denied, revoked, or suspended in any state?
 Yes No (If yes, please explain separately and attach to this application)

Please list any co-curricular activities in which you have an interest; i.e. Band, Athletics (be specific), Chorus, etc.:

Teaching Experience

Name of School	Location	Assignment	Dates	Reason for Leaving

Briefly tell us what qualifications, experience, or skills especially fit you to work with Arlington Christian School: _____

Other Work Experience

Please provide a complete list of all other jobs or administrative positions you have held in the past 10 years. Attach additional sheets, if necessary.

Employer	Location	Assignment	Dates	Reason for Leaving

References

Please list four references we can contact. Please include the manager and supervisor who evaluated or supervised your performance at your last two employers. Complete addresses are required, including zip codes.

1. _____
Name Title Telephone: School Home

Street City State Zip

2. _____
Name Title Telephone: School Home

Street City State Zip

3. _____
Name Title Telephone: School Home

Street City State Zip

4. _____
Name Title Telephone: School Home

Street City State Zip

Please include with this application your resume, copies of all college transcripts, and all teaching and professional certificates (original transcripts will be required upon hire).

Equal Employment Opportunity Statement:

Arlington Christian School does not discriminate against any employee on the basis of sex, race, national origin, age, height, weight, marital status, or handicap/disability unrelated to the employee's ability to perform his/her job.

Arlington Christian School contracts professional employees on a year to year basis only.

Applicant Verification and Release Statement:

I verify that the information given by me in this application is true, accurate and complete. I understand that if I have given any false information on this application or if I have omitted any material fact, I may be disqualified from employment with Arlington Christian School, or if hired, I may be discharged upon discovery of such false statement(s) or omission(s).

I further understand that my employment with Arlington Christian School is subject to a reference/background check. I hereby authorize Arlington Christian School to investigate the truthfulness of all statements made on this application and/or contact my former employer(s) and other listed reference(s) or any other person(s) who can verify any information submitted to Arlington Christian School in support of my application for employment. I hereby waive any right that I may have against any person contacted by Arlington Christian School, including former employers who provide information concerning this application and I release each said person from liability for providing information.

Applicant's Signature

Date